The Annual Quality Assurance Report (AQAR) of the IQAC (2017-18)
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, June 1, 2017 to May 31, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)
1. Name of the Institution   GOVERNMENT SCIENCE COLLEGE, CHATRAPUR, GANJAM

- Name of the Head of the institution: Dr. PRAMOD KUMAR DIWEDI

- Designation: READER IN ODIA

- Does the institution function from own campus: YES

- Phone no./Alternate phone no.:

- Mobile no.: 9692245655

- Registered e-mail: principalgscc@gmail.com

- Alternate e-mail :

- Address   :   NEAR NH 5, Chatrapur

- City/Town   :   Chatrapur

- State/UT   :   Odisha

- Pin Code   :   761020

2. Institutional status:
- Constituent
- Type of Institution: Co-education/Men/Women   Co-education

- Location : Rural/Semi-urban/Urban: Semi urban
- Financial Status: UGC 2f and 12 (B)

- Name of the Affiliating University: Khallikote Cluster University
- Name of the IQAC Co-ordinator : Dr Bana Bihari Panigrahi
- Phone no. : 9861074882

   Alternate phone no.

- Mobile:
- IQAC e-mail address: gscciqac@gmail.com

- Alternate Email address: principalgscc@gmail.com

3. Website address: gscc.iac.in
      Web-link of the AQAR: (Previous Academic Year):
   https://gscc.ac.in/GSCC_AQAR-GSCC_2017-18.pdf

 4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink: Weblink: https://gscc.ac.in/librery.php

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B		2006	from:2006 to: 2011
2nd	B+	2.58	2017	from:2017 to: 2022
3rd				from: to:
4th				from: to:
5th				from: to:

 6. Date of Establishment of IQAC: DD/MM/YYYY: 01.06.2014

7**.** Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries

**Note: Some Quality Assurance initiatives of the institution are:**
**(Indicative list)**

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
RUSA		UGC	2018	4.8 8 CRORE

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

　　　*upload latest notification of formation of IQAC 455/GSCC/2017 DATE 21ST JULY, 2017

10. No. of IQAC meetings held during the year:

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes/No
　(Please upload, minutes of meetings and action taken report)

11.　Whether IQAC received funding from any of the funding agency to support its activities during the year?　　No

　　　　If yes, mention the amount:　　　　Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)
- *
- *
- *
- *
- *

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

14. Whether the AQAR was placed before statutory body?   Yes /No:

   Name of the Statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
   Yes/No: Date:

16. Whether institutional data submitted to AISHE: Yes/No:

      Year: Date of Submission:

17. Does the Institution have Management Information System?
   Yes

   If yes, give a brief description and a list of modules currently operational. (Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS	
1.1 Curriculum Planning and Implementation	
1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words	

The institution allots classes to different departments as per the time table and has prepared the master time table on the basis of Choice Based Credit System as per Govt. instruction. Timetable is strictly followed without fail. The time table contains theory, Practical classes and Seminar periods for Degree & P.G. students. Classes are taken using chalk and talk method along with using the latest e-technology like using power point presentation. Students are also encouraged to make seminars on the courses taught to them by availing the e-resources. Student attendance is maintained regularly to verify the academic interest of the candidates. Minimum seventy-five percentage of attendance is made compulsory for the students to appear in the examination. The curriculum is designed by the Khallikote Cluster University as per the CBCS system. This being an affiliated college, we have no flexibility in changing the syllabus. However, some of the senior faculties of this college are members to different Boards of studies in the university where the changes regarding the syllabus is discussed, analysed and implemented following the CBCS guidelines.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
NO	NO	NIL		

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
NO	NO	NIL	NIL

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
	UG	PG	2015	YES	YES

Already adopted (mention the year) 2015

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year NIL

	Certificate	Diploma Courses
No of Students		

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
NO	

1.4 Feedback System QUESTIONERS/ GOOGLE FORM

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes/ No	Yes/ No	Yes/ No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Students' feedback are collected in a prescribed format and analysed by the teachers of the department regarding the opinion of the students on teachers, the course curriculum and overall environment of the institution. Basing on the feedback from the students the heads of the department discuss the modalities for improvement of their respective departments. Where the teachers are not accessible to the students, special provision is made to develop the potential of the concerned teacher in a friendly manner. Students are also encouraged to give their comments on the curriculum, teaching methods and the behaviour of the teachers towards them. The entire exercise is made with a view to make the system more transparent and accountable.

CRITERION II - TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
PG (HISTORY AND ODIA) UG (ARTS/ SECIENCE/ COMMERCE)	PG HISTORY: 16 PG ODIA: 8 UG: ARTS: 256 ENGLISH: 16 ODIA: 48 HISTORY: 64 ECONOMICS: 64 POL. SCIENCE: 64 SCIENCE: PHYICAL SCIENCE: 128 MATH: 32 PHYSICS: 48 CHEMISTRY: 48 BIOLOGICAL SCIENCE: 128 BOTANY: 64 ZOOLOGY: 64 COMMERCE: 256	2018: NA	2018:PG: Hist – 06 Odia: 08 UG: Odia: 53 Eng: 14 Hist: 63 Eco: 61 Pol. Sc.: 63 Math: 26 Phy: 43 Chem: 49 Bot: 65 Zool: 57 Com: 106

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full-time teachers available in the institution teaching only UG courses	Number of full-time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	BA-254 BCOM-106 BSC-240	ODIA-08 HIST: 06	17	00	04

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using	ICT tools and resources	Number of ICT enabled	Number of smart	E-resources and

	ICT *(LMS, e-Resources)*	available	classrooms	classrooms	techniques used
04	02	Classrooms with Smart Board and Projector	06	00	Powerpoint and Online Mode

2.3.2 Students mentoring system available in the institution? Give details. (Maximum 500 words)

Mentoring of students is done by the departments of the institution with the following objectives 1. To reduce the gap between the teacher and students 2. To identify and to address the problems of the slow learners and back benchers 3. To decrease the student dropout ratio Every year departments, organise orientation sessions on the commencement of the classes where they are informed about the design and implementation of the mentoring system of the department. The attendance, contact number and other necessary details are collected from the students. Every week seminar class is allotted to the students where all three-year students participate collectively. The proctorial system is already in vogue in the college. Every proctor is assigned a group of 15 to 20 students in the class. Students are advised to talk freely on their problems to the teachers. The attendance of the students is recorded in the register and their absence is intimated to their parents or the hostel superintendents. Constant evaluation is made on student performance and feedback is recorded.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
YEARWISE PG: HIST: 06 ODIA: 08 UG: ECO: 61 HIST: 63 ENG: 14 ODIA: 53 POL. SC.: 63 COM: 106 PHY: 43 CHEM: 49 MATH: 26 BOT: 65 ZOOL:57	17	**PG: HIST: 1:6** **ODIA: 1:3** **UG: ECO: 1:31** **HIST: 1:32** **ENG: 1:7** **ODIA: 1:27** **POL.SC.: 1: 32** **COM: 1:36** **PHY: 1:14** **CHEM: 1:17** **MATH: 0** **BOT: 1:65** **ZOOL: 1: 19**

2.4 Teacher Profile and Quality				
2.4.1 Number of full-time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph. D
UG: BOT: 03 **CHEM: 04** **MATH: 03** **PHY: 03** **ZOOL: 03** **ECO: 05**	**BOT: 00** **CHEM: 03** **MATH: 1** **PHY: 03** **ZOOL: 03** **ECO: 02**	**BOT: 03** **CHEM: 01** **MATH: 02** **PHY: 00** **ZOOL: 0** **ECO: 02**	**BOT: 01** **CHEM: 01** **MATH: 00** **PHY: 00** **ZOOL: 00** **ECO: 00**	**15**

ENG: 03	ENG: 1	ENG: 02	ENG: 0	
HIST: 05	HIST: 02	HIST: 03	HIST: 0	
ODIA: 05	ODIA: 04	ODIA: 01	ODIA: 0	
POL. SC: 03	POL. SC.: 01	POL. SC.: 02	POL. SC.: 01	
LOGIC: 01	LOGIC: 0	LOGIC: 1	LOGIC: 0	
COM: 05	COM: 04	COM: 01	COM: 00	

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
UG AND PG	CH	2017-18		

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

Continuous internal evaluation is made by the department on a regular basis. The students of Zoology and Botany department are taken to the field visit to make them aware of the local flora fauna. The students of chemistry go to the nearby research institutes for study tours for the development of their practical knowledge in these areas. In all the departments oral presentations seminars, debate discussions, preparations of papers using e-resources are encouraged. Besides that, the weak students are specially motivated and taken care of by the teachers in special teaching, providing books and advising the good students in the class to take care of them. An initiative is taken by the college to teach the junior students by the senior students of the same departments. This helps greater understanding of the subject besides making them more accessible to each other.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared by the CMS (Common Minimum Standard) Govt. of Odisha, Dept. of higher Education every year and is followed scrupulously by all the colleges of the state. They are holiday list are given in the calendar which is uniform to all the institution. Under CBCS every year there are two semester examinations for each year students of the college the examination is conducted in time as per the university guidelines. Credits are awarded to the students after successful completion of examinations. The college has an examination section with a senior member as the OIC, assistant by other members for the smooth conduct of the examination.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
2017-18	BA BSC BCOM PG(HIST) PG(ODIA)	136 172 53 12 08	126 160 43 12 08	93 91 81.83 100 100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research NIL

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(Other than compulsory by the College)*				
International Projects				
Any other (Specify)				
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year: NIL

Title of Workshop/Seminar	Name of the Dept.	Date(s)

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year: NIL

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: NIL

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards: NIL

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)* **NIL**

Name of the Department	No. of Ph. Ds Awarded

3.3.3 Research Publications in the Journals notified on UGC website during the year: NIL

	Department	No. of Publication	Average Impact Factor, if any
National			
International			

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year: NIL

Department	No. of publication

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index: NIL

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science) **: NIL**

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year: NIL

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops				
Presented papers				
Resource Persons				

3.4 Extension Activities:

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
District level YRC study-cum-training programme - 2017	YRC unit of this college	25	50

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year:

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NAVAL NCC activity	Best senior division college award-2018	1 Odisha Naval unit NCC Berhampur	**50**

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year:

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
1. Puneet Sagar Abhiyan 2. NACO-OSACS AIDS awareness by Red Ribbon Clubs	1. NCC Naval Unit of this college and NCC group headquarters Berhampur 2. Youth Red Cross and Red Ribbon Club of this College	1. Sea beach cleaning at Gopalpur sea beach 2. AIDS Awareness Rally, Quiz, Debate and Arts Competitions on World AIDS day	01 15	50 50

3.5 Collaborations: NIL

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: NIL

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	Participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year: NIL

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
RUSA			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	4.1 acre	0
Class rooms	20	0
Laboratories	4	0
Seminar Halls	1	0
Classrooms with LCD facilities	2	0
Classrooms with Wi-Fi/ LAN	1	0
Seminar halls with ICT facilities	1	0
Video Centre	0	0
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0
Others		

4.2 Library as a Learning Resource: NIL

4.2.1 Library is automated {Integrated Library Management System-ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33770	645000	1128	400000	34931	1045000
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	20	01	01	01	04	01	03		
Added									
Total	20	01	01	01	04	01	03		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

………………… MBPS /GBPS

4.3.3 Facility for e-content: NIL

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc: NIL

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e-content

4.4 Maintenance of Campus Infrastructure: NIL

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	-	-	
Financial support from other sources			
a) National :3	State scholarship National	355	NATIONAL: 30,000 PRERANA:

	(PRERANA)			
b) International				

5.1.2 Number of capability enhancement and development schemes such as soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
LANGUAGE LAB			

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year: NIL

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year   : NIL

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal

5.2 Student Progression

5.2.1 Details of campus placement during the year: NIL

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

5.2.2 Student progression to higher education in percentage during the year: DATA NOT AVAILABLE

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to

5.2.3Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services): DATA

NOT AVAILABLE

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET		
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		1.
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Athletic meet-2017-18	COLLEGE LEVEL	100

5.3 Student Participation and Activities: DATA NOT AVAILABLE

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3 Alumni Engagement: YES

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): OLD BOYS ASSOCIATION

5.3.2 No. of ~~registered~~ enrolled Alumni:

5.3.3 Alumni contribution during the year (in Rupees):

5.3.4 Meetings/activities organized by Alumni Association:

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: YES

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each**):**

- ❖ Curriculum Development:
- ❖ Teaching and Learning
- ❖ Examination and Evaluation
- ❖ Research and Development
- ❖ Library, ICT and Physical Infrastructure / Instrumentation
- ❖ Human Resource Management
- ❖ Industry Interaction / Collaboration
- ❖ Admission of Students

6.2.2: Implementation of e-governance in areas of operations:

- ❖ Planning and Development
- ❖ Administration
- ❖ Finance and Accounts
- ❖ Student Admission and Support
- ❖ Examination

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year: NIL

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year: NIL

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (non-teaching staff)

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year: NIL

Title of the professional development programme	Number of teachers who attended	Date and Duration (From– to)
ORIENTATION PROGRAMME		

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): NA

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for: NIL	
Teaching	
Non teaching	
Students	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly
  (with in 100 words each**)**

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpo se

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authorit y
Academic				
Administrative				

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

6.5.3 Development programmes for support staff (at least three)

6.5.4 Post Accreditation initiative(s) (mention at least three)

6.5.5
a. Submission of Data for AISHE portal: (Yes /No)
b. Participation in NIRF: (Yes /No)
c. ISO Certification   : (Yes /No)
d. NBA or any other quality audit   : (Yes /No)

6.5.6 Number of Quality Initiatives undertaken during the year: DATA UNAVAILABLE

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES		
7.1 - Institutional Values and Social Responsibilities		
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)		
Title of the programme	Period **(from-to)**	Participants

		Female	Male

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		
Provision for lift		
Ramp/ Rails	YES	-
Braille Software/facilities		
Rest Rooms		
Scribes for examination	YES	
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff

7.1.5 Human Values and Professional Ethics: NIL

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)

7.1.6 Activities conducted for promotion of universal Values and Ethics: NIL

Activity	Duration (from-------to-------)	Number of participants

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

8. **Future Plans of action for next academic year (500 words)**

1. Enhancement of number of teaching posts: Government Science College, Chatrapur, Ganjam is the leading college of Ganjam district which is established for the education of students in this region. Many students from socially and economically backward classes come to study here. The college has already completed its golden jubilee in the year 2018 and heading towards excellence in every branch of knowledge. Over these years, the institution has overgrown itself. For this, it is proposed before the government to increase the number teaching posts in each department as the number of student strength has been increases.

2. Teacher made learning material for the students: Due to the implementation of CBCS syllabus, teaching has become more challenging. The old method of referring selected books sometimes does not help the students. Moreover, all books are not available in the library. So, the role of teacher is vital in this case. He/she has to collect relevant materials from the net and distribute them to the students. Besides that, the teachers are also requested to compose reading materials for their classes and also make the students learn to prepare it by themselves.

3. National Seminar in each academic year: The institute has planned to organize minimum one national seminar in each department in an academic year.

4. To conduct IQAC meeting on a quarterly basis: IQAC is vital for planning and implementing the goals for the development of the institute. Every year, the members meet at regular intervals to decide the course of events in light of changing scenario. The agenda are discussed and plan of action initiated. It is proposed to hold such meetings quarterly for making IQAC more viable.

5. 6. CMS to be followed: As per the Govt. Guidelines all the employees of the college are to follow the CMS as prescribe by the Dept. of Higher Education. This practice will be diligently followed in future.

Name _____   *Name* _____

_____   _____
Signature of the Coordinator, IQAC   _Signature of the Chairperson, IQAC_

_____ *** _____

Abbreviations:

CAS - Career Advancement Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

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For Communication with NAAC

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